



**RÄPINA
AIANDUSKOOL**
nutikas looduslähedane elu

course..... student

Individual Work Practice Report

(gardener)

Venue of the practice and period

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Student's Self Assessment - professional knowledge and skills

(To be filled in by the student **BEFORE** their work practice)

Assessment scale:

A – I am highly competent

B – I am generally competent but make some mistakes, but am able to identify them

C – I make some mistakes, because I don't remember the right way to do things

D – I make many mistakes and don't understand much about the task

E – I have never done this before

No	Knowledge and skills	A	B	C	D	E
1.	Vegetable cultivation Goal: the student is able to produce high-quality vegetables in fields and greenhouses throughout whole production cycle					
	Knows the main species and plant breeds of vegetables					
	Is able to implement agro-technological requests for growing vegetables (including out-of-season cultivation) and to be able to use suitable equipment					
	Seeds, chooses plants for reproduction and planting					
	Plans and prepares the growing area for vegetables					
	Plans and takes care of vegetables following agro-technological principles					
	Harvests, sorts, packages, marks and stores crop or production					
	Plans different work processes and instructs a small number of workers					
	Understands simple professional texts in spoken and written form in a relevant foreign language, uses the relevant foreign language in work situations					
	Comments (optional):					
2.	Cultivation of fruits Goal: the student is able to produce the more common fruit cultures					
	Recognises and distinguishes fruit cultures, species, understands their systematics, morphology physiology, phenology					
	Implements the requests of agro-technology for growing fruit cultures and uses suitable equipment					
	Plans and prepares the growing area					
	Seeds, chooses plants for reproduction and plants					
	Plans and takes care of fruit cultures following the plant's agro-technology					
	Harvests, sorts, packages, marks and stores crop or production					
	Plans different work processes and instructs a small work group					
	Understands simple professional texts in spoken and written form in a relevant foreign language, uses the relevant foreign language in work situation					
	Comments (optional):					
3.	Flower cultivation Goal: the student is prepared to cultivate the more common flowers and non-edible plants in fields and greenhouses throughout whole production cycle					
	Recognises and distinguishes the species of plants (herbaceous and woody), breeds of plants, understands their systematics, morphology, physiology, phenology					

	Plans and prepares the area for planting					
	Seeds, chooses plants for reproduction and plants					
	Plans and takes care of bedding plants following its agro-technological requirements					
	Harvests, sorts, packages, marks and stores the production					
	Plans different work processes and instructs a small group of workers					
	Understands simple professional texts in spoken and written form in a relevant foreign language, uses the relevant foreign language in work situation					
	Comments (optional):					
4.	Reproducing plants and growing them					
	Goal: the student has an overview of works in the plant nursery, is able to reproduce and grow plants for standard planting.					
	implements the plants nursery's agro-technological requirements, including the storing, packaging and sales of plants					
	Propagates plants sexually and vegetatively according to plants' physiology and demands for growing environment					
	Grows plants to high quality planting material					
	Understands simple professional texts in spoken and written form in a relevant foreign language, uses the relevant foreign language in work situation					
	Comments (optional):					

2. Diary of the work practice: description of works and assessment of supervisor

(To be filled in by the student and submitted to the supervisor on daily basis)

Date	Working hours	The description of implemented tasks, amount (pc, m ² etc) and opinion about the work done	Supervisor's assessment and signature

Working hours in total:

Student (name, signature):

Supervisor (name, signature):

3. SUPERVISOR'S assessment

EVALUATION	Excellent	Good	Fair	Needs improvement
Preparation of work place				
Following the rules of safety at work				
Knowledge of tools and equipment				
Proper methods of work				
Knowledge & application of materials				
Knowledge of work sequence				
Vocational knowledge				
Level of vocational skills				
Working speed				
Punctuality of work performance				
Responsibility of work performance				
Sustainability and diligence at use of tools and equipment				
Use of work time				
Cooperation				
Teamwork skills				
Sense of duty and diligence				
Tension and stress tolerance				
Mastering new situations				
Showing initiative				
Communication skills				
Suitable appearance at work, work attire				
Reliability				
Eligibility for occupation				
Environment friendly behavior				

Comments and recommendations

Evaluation of organisation of the traineeship

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Evaluation of the topics of the traineeship

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Evaluation of the trainee's beforehand knowledge and training (level of theoretical and practical skills)

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Evaluation of the successfulness of the trainee (analyzing how the trainee managed different work tasks)

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Traineeship rate (5-point system, from 1 to 5)

Would you employ a worker with such qualities and experience?

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Name of the company:

Name of the supervisor:

E-mail address:

Supervisor's signature:

4. Student's Self Assessment - professional knowledge and skills

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	Seeds, chooses plants for reproduction and planting					
	Plans and prepares the growing area for vegetables					
	Plans and takes care of vegetables following agro-technological principles					
	Harvests, sorts, packages, marks and stores crop or production					
	Plans different work processes and instructs a small number of workers					
	Understands simple professional texts in spoken and written form in a relevant foreign language, uses the relevant foreign language in work situations					
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	Implements the requests of agro-technology for growing fruit cultures and uses suitable equipment					
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	Seeds, chooses plants for reproduction and plants					
	Plans and takes care of fruit cultures following the plant's agro-technology					
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	Plans and prepares the area for planting					
	Seeds, chooses plants for reproduction and plants					
	Plans and takes care of bedding plants following its agro-technological requirements					
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	Grows plants to high quality planting material					
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	Comments (optional):					

5. INDIVIDUAL WORK PRACTICE REPORT

(To be filled in by the student)

1. General opinion of the venue of the individual work practice: a) Description of the company b) The field, products and services offered by the company c) the structure of the company and the position of the trainee in it

2. The description of the main work tasks during the individual work practice: a) list of the tasks b) the equipment and technologies used c) new skills, techniques and technologies acquired

3. Assessment by the trainee: a) assessment of the company as a venue to achieve the goals of the individual work practice b) the trainee's self-assessment of fulfilling the tasks c) assessment of the work culture and safety in the company

4. Summary of the period of the individual work practice